

Hints and Tips

Type: Provider
Category: Payment

To locate your online Earnings Statement, log into the IPOne portal and select the Timesheets menu.



Select Paid in the Timesheet Status drop down menu:

Timesheet Status:



Click on the blue check number hyperlink:

[23389](#)

(this may also start with letters "RA" or "DC")

Next, a message will appear at the bottom of your screen asking, 'Do you want to open or save the PDF earnings statement?' Select **Open** to view your Earnings Statement. You can also save this PDF to your computer.

*Public Partnerships, LLC
Attention: Individual ProviderOne
One Cabot Road Ste. 102
Medford, MA 02155
Phone: 1-844-240-1526*

Earnings Statement
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Advice Date: 8/1/2017
Advice Number: RAXXXXX
Amount: \$0.00
PTO Balance: 00:00
CCH Balance: 0.00

Message to Providers

Description	Amount	YTD Amount	Contact Number
Administrative Time	ADMIN \$0.00	\$0.00	
Personal Care Services	FCS \$0.00	\$0.00	
Respite Care Services	RESP \$0.00	\$0.00	
PTO	PTO \$0.00	\$0.00	
Mileage, Personal Care	MILEAGE FCS \$0.00	\$0.00	
Client Participation	CO-PAY -\$0.00	-\$0.00	
Medicare-Employee	MED -\$0.00	-\$0.00	
Social Security-Employee	SS TAX -\$0.00	-\$0.00	
Federal Income Tax	FIT -\$0.00	-\$0.00	
Federal Income Tax-EWH	FEWH -\$0.00	-\$0.00	
SEIU 775 NW-Dues	SEIU -\$0.00	-\$0.00	
WA PAC Deduction	WA PAC -\$0.00	-\$0.00	
Health & Welfare Deduction	HWEL -\$0.00	-\$0.00	
Health and Welfare, VAR	HWELVAR -\$0.00	-\$0.00	
Child Support Garnishment	CSG -\$0.00	-\$0.00	
IRS Garnishment	IRSG -\$0.00	-\$0.00	
Recoupment	REC -\$0.00	-\$0.00	
CARS Offset	CARS -\$0.00	-\$0.00	
Net Pay	NETPAY \$0.00	-\$0.00	

Earnings Date	Description	Hours	Rate	Amount
BEST CLIENT				
7/1/2017-7/15/2017	FCS	00:00	\$13.50	\$0.00
7/1/2017-7/15/2017	RESP	00:00	\$0.00	\$0.00
Pseudo Client				
	PTO	00:00	\$13.50	\$0.00

Reimbursement Date	Description	Units	Rate	Amount
BEST CLIENT				
7/1/2017-7/15/2017	MILEAGE FCS	0.00	\$0.54	\$0.00

Client Specific Deductions

Description	Amount	YTD
BEST CLIENT		
Wages	\$0.00	\$0.00
Co-Pay	-\$0.00	-\$0.00
FIT	-\$0.00	-\$0.00
MED	-\$0.00	-\$0.00
SS TAX	-\$0.00	-\$0.00
Pseudo Client		
Wages	\$0.00	\$0.00
Co-Pay	-\$0.00	-\$0.00
FIT	-\$0.00	-\$0.00
MED	-\$0.00	-\$0.00
SS TAX	-\$0.00	-\$0.00

How to Read Your IPOne Earnings Statement

NOTE: Review the Hints and Tips 'Payroll Deductions' for a more detailed description of deductions.

Number	RA Description	Type	Description
1	Amount	Earnings	The total amount of your paycheck.
2	PTO Balance	Earnings	Paid Time Off (PTO) earned before this paycheck (including PTO hrs claimed on this pay check).
3	CCH Balance	Earnings	Cumulative Career Hours (CCH). The balance is the total number of hours worked as a provider.
4	Message	Message	Messages from PPL, SEIU, and DSHS may appear in this section of the earnings statement.
5	Personal Care	Earnings	Personal Care services you provide to your client.
	Respite Care Services	Earnings	Respite Care services you provide to your client.
	PTO	Earnings	Paid Time Off (PTO) that you have claimed during the payroll period.
	Mileage	Earnings	Mileage you have used while providing personal care services.
	Administrative Time	Earnings	Administrative time of 1 unit (15 minutes) for each pay period with a timesheet.
6	Client Participation	Deduction	The amount your employer is obligated to pay you directly each month.
	Medicare- Employee	Deduction	Medicare Taxes. Deducted from each paycheck.
	Social Security- Employee	Deduction	Social Security Taxes. Deducted from each paycheck.
	Federal Income Tax	Deduction	The amount of federal income tax you decide you want withheld from your paycheck. Deducted from each paycheck.
	Federal Income Tax - EWH	Deduction	The additional amount, if any, you request be withheld from each paycheck. You must fill out and submit an IRS W-4 form to have the deduction applied.
	SEIU 775 NW-Dues	Deduction	The amount of monthly dues deducted from your paycheck.
	Voluntary Deduction	Deduction	The amount of money you request be deducted from your paycheck.
	Health & Welfare Deduction	Deduction	The amount of money deducted by the Benefits Health Trust or health insurance options available under the Affordable Care Act.
	Health and Welfare Deduction, VAR	Deduction	The variable amount of money deducted by the Benefits Health Trust based on the health insurance options the provider selects under the Affordable Care Act.
	Child Support Garnishment	Deduction	Child support garnishments – the amount of money deducted from your check designated on an order for child support.
	IRS Garnishment	Deduction	IRS garnishments - the amount of money deducted from your check designated by the IRS.
	Recoupment	Deduction	The amount of money withheld from your check if you adjust your timesheet, reduce your hours, and request that the amount be taken out of your next paycheck. Deducted from each paycheck.
	CARS Recoupment	Deduction	The amount of money withheld from your check if you owe money to the DSHS Office of Financial Recovery (OFR). Deducted from each paycheck until overpayment is recovered in full.
7	Pseudo Client	Earnings	This represents the PTO hours converted from SSPS that have been paid to you.
8	Client Specific Deductions	Deduction	Payments and deductions for each client you provided service. Co-pay is the participation amount for the specific client.
9	YTD Amount	Earning Deduction	Year To Date (YTD) amounts for yearly deductions.
10	Rate	Hourly Rate	The hourly rate you are paid for providing personal care services to your client.